



JOB POSTING

Competition Number 2025-94

Union/Non-Union: OPSEU
Position: Case Manager
Status: Casual
Program: Support Programs
Initially assigned to: 176 Main Street

Purpose:

Reporting to the Program Manager, the Case Manager will provide hands on assistance to clients in obtaining and maintaining housing stability, assisting clients in skills development, symptom management and providing emotional support to clients. As well Case Managers provide advocacy and make appropriate referrals to community agencies.

Education and training:

- Proof of successful completion of a post-secondary education in Social Services or Nursing and proof of registration with the Ontario College of Nurses (if applicable).

Requirements:

- A negative Police Vulnerable Sector Check
- A valid Class G driver's license and proof of insurance
- Daily access to a reliable vehicle
- Current CPR certificate - level C or willingness to obtain
- Current Non-Violent Crisis Intervention (NVC) training or willingness to obtain
- Current Applied Suicide Intervention Skills Training (ASIST)
- Current Workplace Hazardous Materials Information System certification or willingness to obtain
- Bilingualism (English/French) is an asset

Experience:

- Minimum 1 to 3 years of experience working with vulnerable populations, specifically adults living with a serious and persistent mental illness and/or acquired brain injury (ABI) and/or Addictions and/or complex healthcare needs providing assessments and rehabilitation services
- Experience working in a community setting and working knowledge of community resources

Knowledge/Skills/Abilities:

- Basic working knowledge of computer software
- Ability to work cooperatively and independently with minimal supervision and as part of a team
- Effective problem solving and decision-making skills
- Proficiency in managing challenging behaviours
- Excellent interpersonal/verbal/written communication skills
- Ability to maintain confidentiality as per PHIPA (Personal Health Information Protection Act)
- Working knowledge of the Mental Health Act, Residential Tenancy Act and the Health Care Consent Act
- Knowledge/experience using the principles and practices of psychosocial rehabilitation

Personal Suitability:

- Commitment to continuous learning
- Demonstrated positive work record and good attendance
- Demonstrated commitment to client and family-centered care
- Willing to work flexible hours; days, evenings, weekends, and holidays

Selection Process:

Candidates will be selected for the position based on their skill, ability, experience, and qualifications as identified in their resume

Shift:

Days, evenings, weekends, and holidays

French Language Services Required:

Bilingualism is an asset. If no bilingual candidates (both internal and external) meet the qualifications, unilingual candidates will be considered

Salary:

\$23.83 – \$29.03/hour

Send resume and cover letter via email

Please note the job Competition Number (see above) in the subject line of the email:

careers@nbd.cmha.ca

CMHA-NBD promotes the principles of and adheres to the tenets of the Ontario Human Rights Code. We strongly encourage applicants with lived experiences, from Indigenous communities, people of all races, colors, ethnic origins, religions, disabilities, and sexual orientations to apply. We recognize that equitable access to employment is an agent in social change.